



## Board Meeting Minutes

**Date:** Thursday 11th November 2021

**Time:** 20:00

**Duration:** 50 minutes

**Location:** Zoom

**Present:**

Steve Nelson, Chair

Sam Neter, Executive Director

Richard Frost, Director

Faith Okwuosa, Director

Natalie Campbell, Director

### **1. Introductions**

All board members introduced themselves to each other, their backgrounds and why they decided to accept a board position with the Hoopsfix Foundation.

### **2. Legal responsibilities**

Steve Nelson outlined everyone's legal responsibilities as board directors. More information will be disseminated following the meeting.

### **3. How the board will support Sam Neter**

Steve Nelson discussed how the board will support Sam Neter, and an understanding where the Foundation is currently at in terms of resources, with the needs for board members needing to contribute. It is made clear the board is not a management committee, but a governing committee, with the board not needing step by step details of the operations, instead a higher level overview (e.g. for a funding application, knowing what we're applying for, a checkpoint at the middle, and then knowing when an application has been submitted).

### **4. Board meeting frequency**

Sam Neter outlined the constitution requiring only two board meetings per year, and whether there was interest in quarterly meetings. All board members agreed to a board meeting per quarter with an expectation of attendance to at least two of them as a minimum. Sam Neter also agreed to send updates as and when necessary in between meetings so everyone is aware of what the organisation is doing.

## **5. Immediate priorities**

Sam Neter outlined the immediate priorities for the Foundation being two different funding applications.

- National Lottery Heritage Fund to build a historical database of British basketball in similar vein to basketball-reference.com

- Foundation for Future London fund to run an educational programme to train young people to run successful, profitable, basketball events

## **6. Next steps**

Sam Neter says he will officially announce the board, and launch the Hoopsfix Foundation website in the next fortnight, before beginning to write the bids for both the National Lottery Heritage Fund and Foundation for Future London - agreeing to send the bids to the board for feedback prior to submission.

## **7. Any Other Business**

Agree to arrange the next meeting date via email. Sam Neter thanks everyone for their willingness to join the Board.

*Meeting adjourned at 20:50*

*Minutes submitted by Sam Neter*